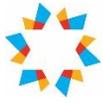


Circle of Care	Biological Hazards Exposure Safe Operating Practice	SOP # 04
		Last revised: September 2022

Training and Competency	<ul style="list-style-type: none"> • Infection Prevention and Control Practices
Hazard(s)	<ul style="list-style-type: none"> • Exposure to potentially infectious organisms • Exposure to unknown potentially infectious products, materials, surfaces and blood and body fluids
Injury Potential	<ul style="list-style-type: none"> • Occupational illnesses and disease • Risk of cross contamination exposing employees and clients to illness causing organisms
Energy Source(s)	<ul style="list-style-type: none"> • None
Applicability	<ul style="list-style-type: none"> • All employees
PPE	<ul style="list-style-type: none"> • Non-latex, no powder disposable gloves • Fluid resistant face masks (when there is a risk of spraying or splashing into the face) • N95 fitted respirator (when there is exposure to airborne pathogens) • Fluid resistant gown (where there is a risk of spraying or splashing potentially infectious microorganisms onto clothing & only as instructed by Circle of Care) • Safety glasses (if there is a risk of spraying or splashing of infectious microorganisms where client is sick with frequent coughing, sneezing)
Pre-use Checklist	<ul style="list-style-type: none"> • All PPE for biological hazards except safety glasses are one time use only and are to be disposed of immediately after use • Safety glasses are to be disinfected using hand sanitizer or alcohol wipe
Safety Precautions	<ul style="list-style-type: none"> • Do not wear an N95 unless it has been fit tested and approved for use • Ensure all PPE is kept in a clean dry area protected from dust and humidity
In the Event of an Injury	<ul style="list-style-type: none"> • Seek medical attention if needed • Notify supervisor
Sequential Steps to Complete the Work Safely	<ul style="list-style-type: none"> • COFC will communicate information on clients where enhanced precautions necessary • Read the care plan or contact your CSS if you have any concerns • Use routine precautions (wash hands before & after contact) for all persons and before preparing, handling or serving food, after servicing or cleaning potentially contaminated equipment or materials, when handling soiled linen, after personal body functions (using the toilet, blowing your nose, smoking, etc.) • Use proper hand washing sequence and wash hands for 10 – 15 seconds • Verify what, if any, PPE is required prior to performing personal care • Use an alcohol-based hand sanitizer as an added precaution during outbreaks or when caring for a person who has a communicable illness • Keep nails short and clean • Follow the policy on staying home if you are sick with frequent coughing, fever or diarrhea • Report all concerns of potential infections to your Coordinator or CSS • Get vaccinated to protect yourself and those you care for
Lockout Steps	<ul style="list-style-type: none"> • None
Preventative Maintenance	<ul style="list-style-type: none"> • Ensure safety glasses are maintained in good repair and disinfected before and after use



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