



# Human Resources Advisory



**DATE: Tuesday, May 21**

|                                    |  |
|------------------------------------|--|
| <b>What is affected?</b>           | Applause – Employee Recognition Program  |
| <b>What is changing?</b>           | Circle of Care is moving to a new method of recognition for employees and away from the Applause platform.   |
| <b>When is it happening?</b>       | Immediately  |
| <b>How will it affect clients?</b> | N/A  |
| <b>How will it affect staff?</b>   | <p><b>All employees will have until June 25, 2024 to redeem their point balance via the Applause Catalogue. After this date, the points will be lost.</b> You can transfer your entire point balance onto a single gift card. For detailed instructions, please refer to the link below:<br/><a href="https://drive.google.com/file/d/1Zpwo4iGiM5SUpQWdbE_KzOyVm05b55uN/view?usp=sharing">https://drive.google.com/file/d/1Zpwo4iGiM5SUpQWdbE_KzOyVm05b55uN/view?usp=sharing</a></p> <p>As of <b>May 27, 2024</b>, employees will no longer be able to send recognitions through the Applause platform, you will be only able to redeem your points balance.</p> <p>Additional details about rewards and recognition will be communicated in the coming weeks.</p> |
| <b>Why is it happening?</b>        | Circle of Care has been evaluating the Applause Program since its implementation. Based on feedback, we have decided to move towards a different way of recognizing our employees.   |
| <b>Questions?</b>                  | For any questions – please reach out to <a href="mailto:HRDept@circleofcare.com">HRDept@circleofcare.com</a>   |

Client Services

IT

Human  
Resources

Volunteer  
Resources

Finance &  
Admin

Communications